

Greenland Recreational After School Program

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WAITING LIST POLICY

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GRASP maintains an ongoing waiting list for families that have children that attend Greenland Public School, as well as other schools within the Don Mills Community. Once a waitlist registration form has been filled out, your child(ren)'s names will be added to the waiting list in sequence according to the date of application is received and using the following criteria:

1. Children attending Greenland Public School
2. Siblings of Children currently enrolled in the program
3. Children who live/attend school in the Greenland Public School attendance area.
4. People who work or live in the Don Mills Community.

If your child is granted a spot based on the centers needs and limitations, families (both subsidized and full fee) will be required to pay a \$25 registration fee per child, 2 week deposit and the first month's fee. If the start date is not at the beginning of a given month, the first month's fee will be prorated. The two week deposit will be applied to the family's last month fees once 30 **DAYS WRITTEN** withdrawal notice has been given. (See withdrawal policy) While we will make every effort to accommodate your child by the date that care is needed we cannot guarantee that a space will be available. Parents may request an update about their child's status on the waitlist in person or by phone. Information will only be shared with the parent whose names appear on the waitlist. GRASP will not share information with third party agencies. The visible wait list will be available to see in person. The Staff will cover the names of other children on the list to ensure confidentiality

Reviewed at time of employment offer, student placement or annually with all Staff